

2024 - 2025

Natomas High School

STUDENT/FAMILY HANDBOOK

3301 Fong Ranch Road, Sacramento, CA 95834

Phone: (916) 641-4960

Fax: (916) 641-5455

www.natomasunified.org/nhs

S.O.A.R...IT'S THE NIGHTHAWK WAY!

SAFETY | OPTIMISM | ACHIEVEMENT | RESPECT

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NATOMAS UNIFIED SCHOOL DISTRICT

1901 Arena Boulevard, Sacramento, CA 95834 (916) 567-5400

BOARD OF TRUSTEES

Micah Grant Ericka Harden Susan Heredia Noel Mora

NUSD Vision

"NUSD will provide an engaging and safe learning community where all students will demonstrate responsibility, achieve academic and social emotional growth, embrace diversity, and are prepared to make decisions about their college and career success."

NUSD Core Values

We value learning and achievement for each of our students.

We value our families as partners in the education of their students.

We value diversity, equity, and inclusion.

We value our committed, collaborative, caring and exemplary employees.

Safe Haven

We want all NUSD students to know they are safe and welcome, so the Board of Trustees has declared the district a safe haven committed to acting within legal bounds to protect students and families threatened by hate crimes or deportation based on immigration status.

Passed unanimously on February 8, 2017, the resolution is consistent with existing Board-approved commitments that all students have a right to attend public schools and receive equal access to educational programs, diversity is a strength, parent participation is encouraged, and that a key District goal is to create safe and welcoming learning environments.

Our resolution calls for NUSD to act within legal bounds to prevent and mitigate the collection of information about immigration status, the disclosure of such information, and to support students if immigration enforcement authorities seek to visit a school to interrogate or take a child into custody.

NUSD is one of the most diverse school districts in the United States – 30 percent of our students speak more than one language – and this safe haven resolution is consistent with our Core Values.

Other California school districts also have declared themselves safe havens. Former State Supt. of Public Instruction Tom Torlarkson encouraged such action, noting that a 1982 U.S. Supreme Court decision requires schools to enroll all eligible children regardless of immigration status.

Every NUSD student is a valuable part of our district family, and providing an engaging and safe learning community where all students will demonstrate responsibility, achieve academic and social-emotional growth, embrace diversity, and are prepared to make decisions about their college and career success is NUSD's mission, regardless of immigration status.

For Additional information, please visit the district website at https://natomasunified.org/safe-haven-district

Welcome to the 2024-2025 School Year!



Natomas High School

3301 Fong Ranch Road
Sacramento, CA 95833
916-641-4960
www.natemasunified.org/mbs
Marcel Baker, Nighthawk Principal
Sara Abouelnasr, Assistant Principal
Aumornai Edinburgh-Lee, Assistant Principal
Dustin Hunter El,, Assistant Principal

Dear Nighthawk Families,

Welcome to the 2024-25 school year! As we enter this school year, my deepest desire is to ensure that each of you has a very successful school year. I am honored and feel privileged to be your principal again this school year. For all students returning to Natomas High School, welcome back! For those new to Natomas High School, I welcome you into the Nighthawk family and assure you that we will do our best to help take you to the next level in your education. We are eager to engage ALL our students in learning and achievement to help them SOAR... It's the Nighthawk Way!

This will be my third year as principal at Natomas High, following four years at Natomas Middle. I love the community we serve! Last year, we set some records at NHS that we are proud of. We had the highest number of NHS seniors in one class admitted into Sac State (102) and UC Davis (6). This is an awesome accomplishment, considering these students started high school in a pandemic. That shows the resilience of our community in responding to tough circumstances.

Our staff's relationship with the students and families is of utmost importance at NHS. A strong partnership between students, parents/guardians, and teachers will help each of our students reach their full potential. We look to continue to strengthen those relationships this year. We will continue our focus on literacy through writing. We will also focus on academic rigor to ensure our students are prepared for success at the college level.

As many of you have seen as you drive by the school, we have some new fields. Our soccer fields have been replaced, and additional seating around the fields and a restroom are now available. We also got two new baseball and softball fields, each with a new scoreboard. We installed a new digital scoreboard with a sound system in our football stadium.

To roll out the Burgundy carpets for all of our Nighthawks and prepare for the school year, **Priority Fall Check-In** events will be held at the times listed below, with focus times scheduled by student's last name:

Thursday, August 1	4 pm - 7 pm	Last names beginning with A-L
Friday, August 2	4 pm - 7 pm	Last names beginning with M-Z

Students and families will receive their course lists, check out textbooks, submit documents, and gather information to connect through Natomas High School events and activities. All documents and directions will be available on our website and can be completed by parents/guardians at home for students to bring to Check-In.

We are very excited to have our students attend the following programs focused on building connections and belonging on campus for our Nighthawks as they prepare to SOAR into the new school year:

Link Crew for 9th Grade Students 8:30 am - 11:30 am August 2

On **August 8th**, we will be launching the school year in person. **The school day begins at 8:30 am and ends at 3:29 pm**. To help facilitate collaboration between school staff, school starts late every Wednesday at 9:30 am.

At Natomas High, we are a Comprehensive AP Capstone School with an array of Advanced Placement Courses and CTE Pathways in Engineering, Health, Digital Media, Automotive, Music Production, and Building & Construction Trades. We also have dual enrollment classes where NHS seniors receive high school and college credit for taking a class at ARC. We are expanding dual enrollment class options to our juniors this year. We use these course options along with a focus on students advancing through our world language classes to achieve the California Seal of Biliteracy, and inclusive practices, along with our traditional programs in athletics, art, music, and student activities, to support our Nighthawks to become prepared to make decisions about their college and career success. We are excited to continue our many traditions, support student achievement, maintain a school culture of acceptance of backgrounds and abilities, and together celebrate our diversity.

Parent/guardian involvement is welcomed, whether through the meetings of our various parent organizations or by simply sharing an active interest in the education of your student at home, and we hope you find it thrilling to be a part of the Natomas High School community.

Other Dates to Know

- **July 31, 2024** As the principal of Natomas High School, I want to take an opportunity to meet with the families of Natomas High School before the start of the school year. On July 31, 2024, I will host a family meet and greet to share a little about Natomas High School and the vision for the school. The event will begin at 6 pm in the NHS Theater; no RSVP is required.
- **August 1, 2024** Our office opens for the new school year on August 1, 2024, at 1:00 pm. If you need support prior to August 1, 2024, please feel free to contact NUSD Constituent and Customer Service or refer to the NHS Digital Backpack (located on the NUSD website) for resources and information.
- August 29, 2024 Back to School Night will be held on August 29, 2024

Parent Square:

All Natomas Unified schools use Parent Square as the single communication platform to communicate with families. Parent Square helps to streamline communication as all messages will appear in a single place

within the Parent Square platform, regardless of the school or teacher. To learn more about ParentSquare, check out this video.

Attendance:

Attendance at school plays an important role in a student's academic journey and can benefit them in many ways, both inside and outside the classroom. The most important reason why attendance is important is that it provides students with regular opportunities to actively engage in the learning process. By being present, students maximize their learning potential. Attending school regularly also establishes a positive habit that lays the foundation for a successful future. It helps build a mindset of dedication, perseverance, and responsibility. Please talk to your student regularly about the importance of maintaining good attendance at school.

Enrollment Night Flyer

If you have any questions about our school, programs, or expectations, please don't hesitate to contact us or visit our website at www.natomasunified.org/nhs or call 916-641-4060. Our office is open for summer hours each weekday from 8:00 am to 3:00 pm, closed the week of July 3-7. Beginning Friday, August 2, our office will be open from 8:00 am to 4:00 pm daily and can be contacted by calling 916-641-4960. Again, welcome to the 2024-2025 school year!

Sincerely,

Principal Baker SOAR... It's the Nighthawk Way!

Natomas High School Mission

Who We Are

At Natomas High, we are a comprehensive, AP Capstone school where we use our CTE Pathways in Engineering, Health, Digital Media, Music Production, Automotive, and Building & Construction Trades, along with our traditional programs in athletics, art, music, and student activities, to support our Nighthawks to graduate College and Career Ready, and as productive, responsible, engaged global citizens.

It's a great day to be a Nighthawk!

As we act with:

Safety, Optimism, Achievement, and Respect...

Connecting each student with a sense of belonging and support on campus

To graduate Empowered to CHOOSE the FUTURE

And SOAR into it with SUCCESS!

It's a great day to be a Nighthawk! CAW!!

Section 1: School Site Information

Contact Information

Office Hours Monday, Tuesday, Thursday, Friday: 8:00 AM - 4:30 PM

Wednesday: 9:00 AM - 4:30 PM

Main Office 916-641-4960

Attendance 916-641-4960

Administration Contact Information

Marcel Baker, Principal <u>mbaker@natomasunified.org</u> (916) 641-4960 ext. 27021

Sara Abouelnasr, Vice-Principal <u>sabouelnasr@natomasunified.or</u> (916) 641-4960 ext. 27071

Dustin Hunter El, Vice-Principal dhunterel@natomasunified.org (916) 641-4960 ext. 27054

Aumornai Edinburgh Lee, Vice-Principal <u>aedinburgh@natomasunified.org</u> (916) 641-4960 ext. 27052

Counselors Contact Information

The staff in the counseling office is responsible for coordinating a comprehensive system of support that will promote student connectedness to our academic program, extracurricular activities, work-based learning, academic peer counseling and health services. All the counselors are available via appointment. Referrals from parents, staff, or caring peers are encouraged.

Allison Terras 9th Gr. aterras@natomasunified.org (916) 641-4960 ext. 27023

Maria Cruz-Plantilla 10th Gr. mcruzplantilla@natomasunified.org (916) 641-4960 ext. 27022

Timmy Vo 11th Gr. tvo@natomasunified.org (916) 641-4960 ext. 27005

Erricka Clarke 12th Gr. eclarke@natomasunified.org (916) 641-4960 ext. 27024

Teacher Contact Information

Natomas High School teachers can be contacted through email or phone. To find your teacher's email address, please refer to the school website at www.natomasunified.org/nhs or call the school office at 916-641-4960 and let the office staff know you would like to leave a message for the teacher.

2024-2025 NUSD Student Calendar

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2024 - 2025 Natomas High School Student Calendar

In order to provide the most up to date information we encourage you to frequently visit our school website at (School Website)

Event	
Priority Check-In	August 1-2
First Day of School	August 8
Picture Day	August 27
Club Rush	August 27-28
ASB Elections	August TBD
Back to School Night	August 29
College Fair	September 18
Cash For College	TBD - virtual event
Homecoming Rally	September 27
Homecoming Dance	September 28
End of Quarter 1	October 4
District Staff Development Day (no school)	October 15
Finals	December 17 - 19
End of Semester 1	December 20
End of Quarter 3	March 14
Open House	March TBD
Junior/Senior Prom	May TBD
Finals	May 20 - 22
End of Semester 2	May 23

Natomas High School Bell Schedule

Regular Day Schedule							
	Start	End	Minutes				
1st	8:30	9:29	59				
Passing	9:29	9:34	5				
2nd	9:34	10:38	64				
Passing	10:38	10:43	5				
3rd	10:43	11:42	59				
Lunch	11:42	12:17	35				
Passing	12:17	12:22	5				
4th	12:22	1:21	59				
Passing	1:21	1:26	5				
5th	1:26	2:25	59				
Passing	2:25	2:30	5				
6th	2:30	3:29	59				

Late Start Wednesday								
	Start	End	Minutes					
1st	9:30	10:19	49					
Passing	10:19	10:24	5					
2nd	10:24	11:18	54					
Passing	11:18	11:23	5					
3rd	11:23	12:12	49					
Lunch	12:12	12:47	35					
Passing	12:47	12:52	5					
4th	12:52	1:41	49					
Passing	1:41	1:46	5					
5th	1:46	2:35	49					
Passing	2:35	2:40	5					
6th	2:40	3:29	49					



2024 - 2025 Bell Schedules

Minimum Day Schedule						
	Start	End	Minutes			
1st	8:30	9:05	35			
Passing	9:05	9:10	5			
2nd	9:10	9:45	35			
Passing	9:45	9:50	5			
3rd	9:50	10:30	40			
Passing	10:30	10:35	5			
4th	10:35	11:10	35			
Passing	11:10	11:15	5			
5th	11:15	11:50	35			
Passing	11:50	11:55	5			
6th	11:55	12:30	35			
Lunch	12:30	1:05	35			

Finals Schedule									
	Start	End	Minutes						
1st	8:30	10:25	115						
Passing	10:25	10:35	10						
2nd	10:35	12:30	115						
Lunch	12:30	1:05	35						

Minimum Days: December 18, 19, 20 May 21, 22, 23

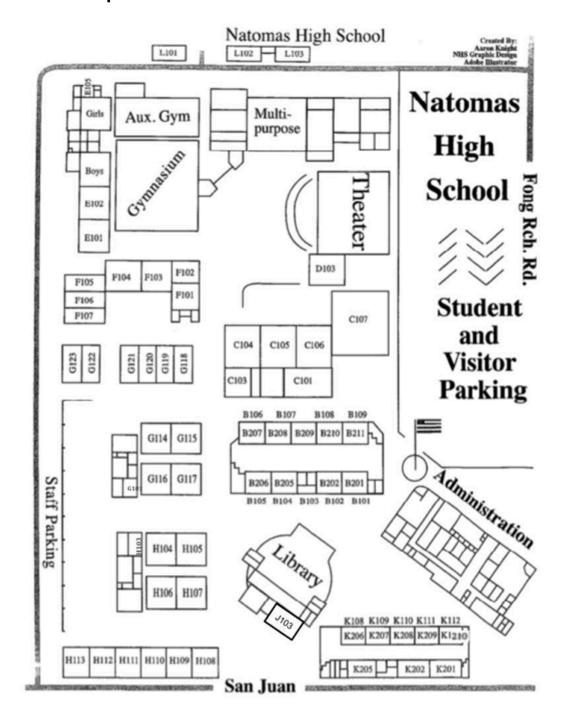
S.O.A.R...
It's the Nighthawk way!

CAW!!!

Assembly/Rally Schedule									
	Start	End	Minutes						
1st	8:30	9:20	50						
Passing	9:20	9:35	5						
2nd	9:35	10:19	54						
Passing	10:19	10:24	5						
3rd	10:24	11:14	50						
Lunch	11:14	11:49	35						
Passing	11:49	11:54	5						
4th	11:54	12:44	50						
Passing	12:44	12:49	5						
5th	12:49	1:39	50						
Passing	1:39	1:44	5						
6th	1:44	2:34	50						
Passing	2:34	2:39	5						
Assembly	2:39	3:29	50						

7/4/2024 Updated

School Map



Arrival and Dismissals

Student Pickup/Drop Off (Parking Lots)

Student parking, drop off and pick up should be done in the Student/General Parking Lot located off Fong Ranch Road and not in the Staff Lot located off San Juan Road. Students may bring bikes and skateboards, but must lock them in designated areas.

Traffic Safety

In order to keep the flow of traffic moving and to maintain safe conditions as students enter and exit the school campus, all drivers should follow general traffic safety laws as well as the following:

- U-turns are not allowed on Fong Ranch Road.
- Students should not be dropped off or picked up at the corner sidewalk on San Juan and Fong Ranch in front of the school.
- Students should cross at crosswalks and not be allowed to run across lanes of traffic.
- Students should not be dropped off on the median and expected to run across lanes of traffic.

Buses/Transportation

Bus pick up and drop off are provided to students in the Special Education program.

Student Safety/Safe Routes

Natomas High School is committed to student safety. We reinforce the use of crosswalks when students are walking to and from school. There should be no jaywalking and/or students running across the street without using the crosswalks. Please do not park in any crosswalk path during arrival and dismissal times. This is at the request and partnership of the Sacramento Police Department.

Bikes/Skateboards

- 1. Bicycles, scooters and skateboards should always be walked or carried on campus. In-line skates and Heelys are not allowed on campus.
- 2. Lock the bicycle through the frame and at least one wheel with a suitable cable or chain to prohibit simply removing a locked wheel and taking the bicycle.
- 3. All bicycles MUST BE PARKED in the bike area. The only time a pupil should be near the bicycle parking area is when he/she is parking or removing his/her own bike.
- 4. Pupils riding bikes to school MUST obey all regular traffic rules.
- 5. California State Law requires that helmets be worn for safety reasons. If your child is in need of a helmet please see the front office.

Closed Campus

Natomas High School is a closed campus. Students are not permitted to leave campus without proper authorization.

Attendance Information

Importance of Positive Attendance

Showing up for school has a huge impact on a student's academic success starting in kindergarten and continuing through high school. Even as children grow older and more independent, families play a key role in making sure students get to school safely every day and understand why attendance is so important for success in school and on the job.

Students who have habitual attendance issues (unexcused or unverified absences or truants) may experience a negative impact on their grades as well as limited access to traditional school activities such as dances, sports, drama performances, field trips, etc.

Students on the NHS No Activity List (No Go List) will not be permitted to purchase dance tickets and/or attend school dances or extracurricular events. Students are added to the "No Go List" (NGL) after accumulating five or more tardies in a school week. Once a student is added to the NGL, they can volunteer to serve time in detention to excuse five tardies per one hour of detention served.

Parents are highly encouraged to check their student's attendance status online via Infinite Campus and support their students arriving at school on time each day. For inquiries regarding Infinite Campus, or if an Infinite Campus password is needed, please feel free to contact the main office.

Facts about Attendance

- Students should miss no more than 9 days of school each year to stay engaged, successful and on track to graduation.
- Absences can be a sign that a student is losing interest in school, struggling with school work, dealing with a bully or facing some other potentially serious difficulty.
- By 6th grade, absenteeism is one of three signs that a student may drop out of high school.
- By 9th grade, regular and high attendance is a better predictor of graduation rates than 8th grade test scores.
- Missing 10 percent, or about 18 days, of the school year can drastically affect a student's academic success.
- Students can be chronically absent even if they only miss a day or two every few weeks.
 Attendance is an important life skill that will help your child graduate from college and keep a job.

Excused Absences

The Education Code lists the following as the only legal excuses for absences from school:

- Personal Illness: The school may require certification from a doctor if it is deemed advisable. (After 3 or more consecutive days of absence due to illness, a note from a doctor is required and/or prior to 84 period absences.)
- **Quarantine in the Home**: An absence arising from this condition is limited to the length of quarantine as fixed by county or city health officers.

- <u>Death of a Relative</u>: For the purpose of attending the funeral services of a member of the immediate family (mom, dad, grandma, grandpa, brother, sister). One (1) day for in state, and three (3) days for out of state.
- Religious Reasons: (3 days allowed per semester)
- **Counseling Appointment**: Any student absence due to a counseling appointment must be cleared with written proof of the appointment from the counselor's office.
- <u>Medical Appointment:</u> Services rendered include medical, dental, optometry or chiropractic. Any student absence due to a doctor or dental appointment must be cleared with written proof of the appointment from the doctor or dental office.
- School Activity: This includes field trips, or other school sponsored activities.
- Probation Appointment: Must be verified by a note from the probation officer.
- Court Appearance: Copy of court document required to be considered excused.

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence. A student shall not have his/her grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. (CA Ed. Code 48205)

Procedures for Notifying School of Absences

Parents/guardians must clear all absences in advance of the absence or <u>upon return to school</u> by calling the attendance office at 916-641-4960, or by writing a note including the following information:

- Student's full legal name (please print name clearly)
- The day(s) and date(s) of absence(s)
- Reason for the absence
- Parents/Guardian name and the relationship to the student
- Home and work phone numbers

Chronic Absence and Truancy - AR 5113.1

Chronic absentee means a student who is absent for any reason on 10 percent or more of the school days in the school year, when the total number of days the student is absent is divided by the total number of days the student is enrolled and school was actually taught in the regular schools of the district, exclusive of Saturdays and Sundays. (Education Code 60901)

Truant means a student who is absent from school without a valid excuse three full days in one school year, or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. (Education Code 48260)

Parents of chronically truant students are asked to attend a Truancy Prevention Program meeting to address truancy. If truancy continues, students can be referred to the Student Attendance Review Board. Parents of chronically truant students can have serious sanctions

including the withholding of public assistance, \$2,500 fines, and/ or one year of incarceration. Parents will receive notice when their child is identified as truant by mail after the student meets the threshold for truancy.

School Attendance Review Board (SARB) - BP 5113.12

The Governing Board recognizes that poor school attendance and behavior problems negatively impact student achievement and put students at greater risk of dropping out of school. The Superintendent or designee shall establish a comprehensive and integrated system for the early identification of attendance problems and shall implement strategies to encourage students' attendance. After other interventions have been exhausted, students with a pattern of unexcused absences may be referred to a school attendance review board (SARB), in accordance with applicable law, in order to receive intensive guidance and assistance.

School Attendance Review Board (SARB) reviews student attendance and disruptive behavior at the district level. Students may be referred to SARB for habitual truancy and/or irregular attendance:

- SARB may involve the district attorney or the county probation department in a student's case.
- SARB may transfer the student to another school or to an alternate education program

Early Dismissal

Attending school is vital to student success. Please ensure that appointments are made outside of school hours whenever possible. Early dismissal during tests or final exams can negatively impact a student's grade. Please be aware of when testing is happening and make every effort to ensure that students are present to take their assessments.

If a student needs to be picked up early, please follow these procedures:

- Only listed parents or guardians are allowed to pick up students, UNLESS a parent/guardian has notified the school of other arrangements. Emergency contacts ARE NOT allowed to pick up students without notification from a listed parent/guardian.
- Appointments: To leave the school during class time or between classes, a student should bring a note from the parent/guardian, prior to the beginning of the school day, stating the reason for leaving and the time to be dismissed from school and the school staff must be able to reach the parent/guardian by phone in order to secure permission to leave school.
- Unscheduled Early Dismissals:
 - A parent/guardian listed on the student's emergency card, must be present to sign out a student from the front office.
 - o Inform the front desk that you are picking up a student for early dismissal
 - Have a valid I.D. ready for verification
 - The front desk will contact the classroom and the teacher will send the student up to the office
 - Complete the "Sign Out" sheet with parent information, student name, and check out time
- Illness at School: Check out with the Health Office; the school will call home to obtain permission for the student to leave. The student will remain at school until a

parent/guardian is contacted to take responsibility for the student. Students are not to call a parent to alert them of an illness before meeting with the Health Clerk. Please obtain a pass from your teacher to make this call from the Health Office. Students who leave campus without obtaining clearance as described above will receive a "cut" for each period missed.

Please help school staff keep all students safe and accounted for by following the check-out procedure. Students should not be called out of class by an adult via student cell phone. Students should always exit campus through the front office instead of through a gate to meet a parent. Students who exit campus without being properly checked out will receive a "cut" (unexcused absence) for each period missed.

<u>Early Dismissals over the phone:</u> Parent/Guardian must come into the Office and show valid ID to sign a student out of school. To ensure student safety, parents cannot call from the parking lot or from around the corner to dismiss their student and have them meet them outside. Students will not be dismissed to any parent/guardian without valid ID or not listed on our contact information for that student unless approved by Administration.

<u>Early Dismissals during PE:</u> Pulling a student from PE can take about 20 to 30 minutes. If a student needs to be checked out of school during their PE class they should come to the Front Office before going to PE and wait in the office for their parents to come in and check them out.

Late Policy: Late Arrival to School or Class

As a school we want students to know and learn the value of being on time, the decency of it, and the expectation of being ready to engage, and of honoring the professional relationship between teacher and student. It is critical that students practice and learn the habits and life lessons of punctuality and commitment because they are essential as students move onto college, a career, and life as a part of a larger community. As a school dedicated to educating young people, students deserve a clear, consistent practice.

Students who are less than 15 minutes late to class will be marked tardy. Students who are more than 30 minutes late to class will be marked truant. The following is Natomas High School Late Policy:

- Students are expected to arrive at each class on time. Students who are ready to learn
 at the bell utilize each instructional minute provided in the school day to maximize
 learning. Being on time is also a valuable skill that students can carry on to college,
 career, and life in general.
- Students are considered tardy if they are not in class ready to learn when the period begins. Students will be marked tardy by the teacher if they arrive late to class or are not deemed by the teacher to be ready to learn by the time the bell rings.
- Students who are less than 15 minutes late to class will be marked tardy. Students who are more than 30 minutes late to class will be marked truant. If a student is more than fifteen (15) minutes late to first period, then he/she will go directly to the Attendance Office to sign in and receive a tardy pass. Students who arrive (15) minutes late to school should have a written note explaining the lateness. Please refer to the aforementioned section "Excusable Absences".

- Attendance is a focus for our school-wide PBIS system. Positive incentives are utilized to encourage on-time daily attendance.
- For the first four (4) tardies in a semester, teachers will utilize and document classroom interventions including but not limited to contacting parents/guardians, teacher-held detention, conference and/or goal setting with teacher, etc.
- At the 5th tardy accumulated in a class during a semester, students may be referred to administration for an appropriate consequence which may include after school detention, after school tutoring, Saturday School, campus beautification or other possible interventions.
- Students who accumulate 5 or more tardies in a week are placed on the No Activities/No
 Go List. Students on the No Go List are unable to participate in Athletic practices or
 attend extracurricular/ASB events. Students can clear tardies by Serving Detention (5
 Tardies), or Saturday School (20 Tardies).
- A student's truancy, tardiness, or other absence from school shall not be the basis for suspension or expulsion. Alternative strategies and positive reinforcement for attendance shall be used whenever possible (BP 5113.1b).

Instructional Time

During the school day students are expected to be in their assigned classrooms on time and remain for the entire instructional class. If a student must leave class the student must get a pass from the teacher.

Independent Studies - Board Policy 6158

The Governing Board authorizes Independent Study as an optional alternative instructional strategy for eligible students, whose needs may be best met through study outside of the regular classroom setting. Independent Study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study. The minimum period of time for any independent study option shall be three consecutive school days.

For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school,independent study assignments shall be completed no more than two weeks after assigned for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement. An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory

educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747).

- 1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
- 2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
- 3. Learning required concepts, as determined by the supervising teacher
- 4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

A Parent or Guardian may request short term Independent Study if a student is going to be out of school due to an emergency, vacation, or illness, or family obligation. When requested by a parent/guardian, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes. When possible, parents should give the school 2 weeks notice prior to student absence, so that work may be gathered and the Independent Study Contract may be completed. In an emergency situation, parents need to notify the school prior to the absence, that they are requesting Independent Study for their student.

Students or Families are asked to meet with school site administration to discuss the options, commitments, and process for enrolling students in Independent studies (short term or permanent).

Health and Wellness

To make sure your child is ready for school, California law, Education Code Section 49452.8, now requires that your child have an oral health assessment (dental checkup) by May 31 in either kindergarten or first grade, whichever is his or her first year in public school. Assessments that have happened within the 12 months before your child enters school also meet this requirement. The law specifies that the assessment must be done by a licensed dentist or other registered dental health professional.

Health Services and Office Procedures

School districts are required to provide health services to students in regular education, special education and on a Section 504 plan. In addition, districts are required to conduct mandated screenings and take action when contagious diseases are identified. Natomas goes the extra mile- we provide regular childhood immunizations, conduct health fairs, and provide staff and parent training. Please refer to the NUSD Student Services and Support website for additional information and resources

(https://natomasunified.org/departments/student-services-and-support/).

Every year, each student must turn in a signed and completed emergency card to the front office. In order to ensure the safety of students at school and in case of an emergency, parents must notify the school of any phone and emergency contact changes. Changes need to be

made in person and cannot be completed over the phone. Questions can be directed to the Administration at (916) 641-4960.

Medications

The law requires all parents/guardians to inform the school if their child is taking medication. Any medication to be taken while at school will be kept and dispensed through the nurse's office. A **"Medication Order for School"** form must be on file in the office. Both the parent/guardian AND the physician MUST sign this form. If you have asthma, you may carry your inhaler if your physician provides a "Medication Order for School."

No medication of any kind, whether prescription or over-the-counter, is allowed to be brought by a child without written authorization. Pain relievers and all other over-the-counter medications will not be dispensed to students. The school is only equipped to treat minor injuries with ice and adhesive bandages. Parents/guardians will be called for more serious injuries. If parents cannot be contacted, the emergency contacts listed in Infinite Campus will be contacted.

Students are not allowed to possess any type of medication at school. Education Code 49423 states, "Notwithstanding the provisions of 49422, any pupil who is required to take, during the regular school day, medication prescribed for him/her by a physician may be assisted by a school nurse or other designated school personnel if the school district receives the following:

- 1. A written statement from physician detailing the method, amount, and time schedule by which medication is to be taken
- 2. A written statement from the parent/guardian of the pupil indicating the desire that the school district assist the pupil in the manner set form in the physician's statement"

All medications are kept in a secure area in the health office and dispensed per the physician's instructions.

If a child is to temporarily take a non-prescription medication, such as an over-the-counter pain reliever or cough drops, the medication must be kept in the office in its original container. The parent/guardian must provide a note to the health and/or front office stating the time and dates the medication is to be given. The medications are kept in a secure area in the health office and dispensed per the parent's instructions.

Home and Hospital - BP 6183

Students temporarily disabled by accident or by physical, mental or emotional illness may receive individual instruction at home or in a hospital or residential health facility within the district. When seeking instruction for a student at home or in a hospital located within the district, the parent/guardian shall present this request at the home school, together with a physician's written description of the disabling condition. The physician shall have determined that the student is unable to attend school and will not expose the home teacher to any contagious disease that can be transmitted by casual contact.

Immunizations - BP 5141.3

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Board of Trustees shall cooperate with state and local public health agencies to encourage and

facilitate immunization of all district students against preventable diseases. Each student enrolling for the first time in a district elementary or secondary school, preschool, or child care and development program or, after July 1, 2016, enrolling in or advancing to grade 7 shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law. Please see NUSD's website for a list of immunizations required by the state.

Nutrition Services

For information regarding school menus; applying for free/reduced price meals, online lunch payments please visit the Nutrition Services Department page on the Natomas Unified School District website at

http://www.schoolnutritionandfitness.com/index.php?sid=0911070147502711

Nutrition Service Hours of Operation

Breakfast: 7:50 AM

• Lunch: during school hours

• Supper: end of school day (3:35 PM)

Nutrition Services Expectations/Rules

- Outside food delivery is prohibited
- Selling outside food on campus is prohibited, without administrative authorization
- For safety reasons and to support our daily focus upon learning on campus, food deliveries to students by parents or guardians are highly discouraged. In the event of an extenuating circumstance, the food must be dropped off by a parent/guardian listed in the student's emergency contact information, and the parent/guardian must work with administration to resolve the extenuating circumstance and prevent further situations. Valid identification must be presented. Once delivered, the student may pick up the food in the front office, but this should not interfere with class time.
- Food deliveries that compete with Natomas High School's hot lunch program are prohibited by law.
- Students and parents are encouraged to set up a school lunch account so that food is always available to students in the event they do not bring food to school.

Family Involvement on Campus

Visitor/Volunteers - BP/AR 1250

The Governing Board believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. Therefore, the Board encourages interested parents/guardians and community members to visit the schools and participate in the educational program.

To ensure the safety of students and staff and minimize interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be arranged with the principal or designee 24 hours in advance. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during non-instructional time.

Any person who is not a student or staff member shall register immediately upon entering any school building or grounds when school is in session.

The principal or designee may provide a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

Volunteers are welcomed in our District and are valuable members of our learning community. A volunteer is defined as a non-paid individual who, with school District Authorization, assists students, schools, or educational programs. This individual may not always be under the direct supervision of District staff. The service can be on short-term, project specific or on-going basis. A volunteer is required to complete a Volunteer Application, Code of Conduct, take a tuberculosis (TB) test, and have a fingerprint/background check completed prior to rendering service. For complete information regarding becoming a Natomas Unified School District volunteer and to complete an application, please visit the district website Parents Resource https://natomasunified.org/family/

The Board encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the district's complaint processes if they have concerns with any district program or employee. In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

Civility Policy - BP 1313

Natomas Unified School District is committed to ensuring a safe, orderly, and respectful environment at all District facilities and during all District events and meetings. This policy is intended to promote a positive environment where behavior and communication is based on mutual respect, civility, and orderly conduct among District employees, parents, and the public. This policy is not intended to deprive any person of their constitutionally protected freedoms. It is intended to ensure an orderly, civil, and harassment free place for students, employees, parents, and the public to participate in the District's programs and activities. The District encourages students, employees, parents, and the public to communicate in a positive, calm, respectful and productive manner and to avoid hostile, aggressive, and confrontational behavior. If a student, employee, parent, or member of the public believes that another person is violating this policy, they should report this concern to the school site principal or designee and if that does not resolve the issue then to the superintendent or the superintendent's designee.

Classroom Visitation

A parent or guardian has the right to observe instruction and other school activities that involve his or her child in accordance with procedures determined by the governing board of the school district to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Reasonable accommodation of parents and guardians shall be considered by the governing board of the school district. Upon written request by the parent or guardian, school officials shall arrange for the parental observation of the requested class or classes or activities by that parent or guardian in a reasonable timeframe and in accordance with procedures determined by the governing board of the school district. [E.C. 49091.10(b)] In lieu of a written request by the parent or guardian, the principal, upon his or her discretion, may grant a classroom visit with a verbal request.

Use of E-Visitor

Parents/Guardians who are interested in visiting the classrooms must first report to the front office to obtain an E-visitors badge. At this time, you will be asked to present an ID and to sign in on the visitors sign in sheet. Our staff member will then take a picture of you and print a badge. Once you are done with the visit, parents/guardians are to come back to the office and sign out. The purpose of this badge is to make visitors to school sites and District offices easily identifiable, which will increase safety for all.

Pathway to Successful Communication

- Address the matter with the site staff member directly (teacher, coach, etc.) by scheduling an appointment 24 hours in advance
- If unresolved, please contact the school administrator(s)
- If unresolved, contact Constituent and Customer Services for informal resolution at (916) 561-5253
- If unresolved, a formal complaint form is available through Constituent and Customer Services

Opportunities for Involvement

- Parent Teacher Student Association (PTSA)
- School Site Council (SSC)
- English Learner Advisory Committee (ELAC)
- Coffee with the Principal

Community Resources

- School Site Digital Backpacks https://natomasunified.org/digital-backpack/
- NUSD Community Resource Guide https://natomasunified.org/community/
- NUSD Communications and Family Engagement
 - https://natomasunified.org/communications/
- Child Action www.childaction.org
- North Sacramento Family Resource Center and Birth and Beyond www.kidshome.org
- Sacramento Covered www.sacramentocovered.org
- Planned Parenthood of Sacramento www.ppmarmonte.org

- Sac County Dental Clinics www.sacdhhs.com
- Women's Health Specialists www.cawhs.org
- Community Services in Sacramento (800) 500-4931 www.211sacramento.org
- Sacramento Area Emergency Housing/Next Move <u>www.nextmovesacramento.org</u>
- Sacramento Employment and Training (SETA) www.seta.net
- 24 hour Parent Support Line (888) 281-3000
- California Youth Crisis Line (800) 843-5200 www.youthcrisisline.org
- Child Protective Services (916) 875-5437 www.sacdhhs.com
- La Familia Counseling Center <u>www.lafcc.com</u>
- Sacramento Crisis Nursery <u>www.crisisnurseryonline.com</u>
- WEAVE (Women Escaping a Violent Environment) www.weaveinc.org
- WIC <u>www.sacdhhs.com</u>
- Saca Community Center/Sacramento Food Bank and Family Services www.sfbfs.org

A complete list of community resources are available on our district website at https://natomasunified.org/family/.

Student Academic Monitoring

School Site Grading Periods

Natomas High School School operates on a (2 semester, 4 quarter, trimester) system. Progress reports are mailed home every quarter (approximately every 9 weeks). Final report cards are mailed home at the end of each semester. Only semester grades are used for GPA calculation and college admission purposes.

Teachers will update grades a minimum of every other Friday by 4:00 p.m. beginning August 22, 2023. Teacher websites may also provide current information on upcoming assignments, due dates, assessments, and other important announcements. Refer to each teacher's syllabus or "beginning of the year letter" for contact information for any questions or concerns regarding academic progress.

Monitoring Student Progress

Students and parents can check academic progress at any time through Infinite Campus. The Infinite Campus Portal is a great resource for parents/guardians and students to monitor grades, attendance and progress toward graduation. Every parent and guardian can have a Infinite Campus Parent Portal account which will give you access to the Student Information System for all of your students in your household. With the Infinite Campus Parent Portal you can:

- Monitor Attendance
- View Grades
- View upcoming assignments
- Receive important information from your student's school

To access Infinite Campus Portal from your computer or mobile device go to the NUSD Website at https://natomasunified.org/icportal-2/ to learn how to:

- Sign Into the Infinite Campus Portal
- Download the Mobile App
- Change Contact members and preferences
- Update Phone Numbers
- View Student Information such as grades, attendance, and high school students four year plan

In need of support of setting up, accessing or troubleshooting the parent/guardian portal, please refer to the https://natomasunified.org/icportal-2/ or contact contact the IC help desk at (916) 567-5819 or email icportal@natomasunified.org. To request a password reset, complete the form found in the Help Desk and Password Reset tab below.

Student Deliveries

Due to the importance of instructional time, student deliveries will not be made during the school day. Deliveries of birthday or other celebration items (like balloons, flowers, etc.,) will not be delivered. If a student is found to have these items and is a distraction to the learning environment, the items may be confiscated by school personnel and held until the end of the school day.

Before and After-School Care

Breakfast opens at 7:45 for the start of nutrition services.

School ends at 3:29 PM. Homework center is open every day until 4:30 PM. Students involved in athletics may be on campus for their designated practice and game times.

Section 2: Site Specific Programs and Information

Natomas Unified School District requires high school students to complete 220 credits to graduate, with required courses that align with California Education Code section 51225.3. Normally, five (5) credits are granted for successfully (D or better) completing each semester course. For more details, consult a Counselor or review the NUSD High School Course Catalog, found on the Natomas Unified School District Website at:

https://natomasunified.org/departments/school-leadership-and-support/nusd-course-catalog/

Graduation Course Requirements & A-G Requirements

	Requirement	A-G Requirement Require a C- or better	Area
•		40 credits / 8 semesters	В

Math (including Math I)	20 credits / 4	30 credits / 6	С
	semesters	semesters	
Physical Science	10 credits / 2	10 credits / 2	D**
	semesters	semesters	
Life Science (includes		10 credits / 2	D**
Health*)	semesters	semesters	
American Government	5 credits / 1 semester		A
Economics	5 credits / 1 semester		G
World History (includes	10 credits / 2	10 credits / 2	A
Geography*)	semesters	semesters	
U.S. History	10 credits / 2	10 credits / 2	A
	semesters	semesters	
Physical Education	20 credits / 4		
	semesters		
World Language		20 credits / 4	E**
		semesters	
Visual & Performing	10 credits / 2	10 credits / 2	F***
Arts (VAPA)	semesters	semesters	

^{*}Health and Geography standards are embedded into required classes (formerly semester-long classes)

CSU/UC A-G Requirements

"A-G" refers to the subjects, and number of years of each, that are required to meet subject requirements for admission to a UC (University of California) and CSU (California State University). The A-G subjects are History (A), English (B), Mathematics (C), Laboratory Science (D), Language Other Than English (E), Visual and Performing Art (E), and College-preparatory Electives (G). A-G eligible approved courses must be passed with a C- or better earn A-G credit.

^{**} Three years (6 semesters) are recommended for Categories D (Laboratory Science) and E (Language Other Than English). Area E requires at least two years of the same language.

^{***} Both semesters must be classes in the same discipline

Academic Assessments

CAASPP

C.C.R., Title 5, Sec. 850-870; E.C. 60600-60652; B.P. 6162.51; A.R. 6162.51

Students will participate in the California Assessment of Student Performance and Progress (CAASPP) system by taking a series of computer-based tests developed by the Smarter Balanced Assessment Consortium that will provide an academic check-up for students by measuring real-world skills like critical thinking and problem solving.

These assessments offer significant improvements over tests of the past, including new types of questions and performance tasks that require students to apply a variety of skills to complete complex tasks that will prepare them for college and the workplace.

Smarter Balanced Tests

English/Language Arts/Literacy	Grades 3-8 and 11
Mathematics	Grades 3-8 and 11
Science (CAST)	Grades 5, 8 and 11

EAP

11th grade students will have the opportunity to receive feedback regarding their preparedness for college by participating in the Early Assessment Program (EAP). Tests are developed by CSU faculty, who make sure the CSU placement standards are covered.

After you take the test, you will receive a score report that tells you whether you need additional preparation for college-level work or meet CSU's requirements for freshman math and English courses. Visit CSU's Success website for tools available on pinpointing individual strengths and weaknesses. If you need more time to prepare, you have your entire senior year to do so.

(http://www.csusuccess.org/shome2)

(http://www.cde.ca.gov/ta/tg/sa/documents/eapflowchart.pdf)

ELPAC

The English Language Proficiency Assessment for California (ELPAC) is the successor to the California English Language Development Test (CELDT). The ELPAC is a test that is used to measure how well students understand English when it is not their primary language. This test measures student proficiency in the areas of speaking, listening, reading, and writing.

The progress of English Learners is assessed by the Natomas Unified School District as required by state and federal law, and consistent with the district's English Learner Master Plan. Progress in acquiring English is measured annually through the state-adopted test. Students who demonstrate proficiency in English through multiple measures (including the ELPAC, CAASPP, and a written assessment) will be redesignated as English Proficient (RFEP).

Advanced Placement (AP)

Advanced Placement exams are offered each spring. AP courses prepare students for these three-hour comprehensive examinations. Each exam is administered once a year during the

second and third weeks in May. Many colleges award credits and/or advanced placement for demonstrated subject area proficiency. College entrance with sophomore standing is available through the AP program at cooperating colleges. To find colleges and universities with AP credit policy information, please visit:

http://collegesearch.collegeboard.com/apcreditpolicy/index.jsp

Career and Technical Education (CTE)

Career Technical Education (CTE) courses represent fourteen recognized California Industry Sectors and over 25 pathway programs. CTE courses empower students to make meaningful career choices by providing opportunities to explore their interests, develop career skills, and reinforce academics. These courses also offer a wide range of additional educational benefits, including college credit for qualifying courses, industry certification, and internships when appropriate. Career Technical Education plays an integral part in achieving the District's mission of preparing career-ready graduates. Through rigorous hands-on learning opportunities, students will better understand the relevance of what they are learning as well as learn about potential career options. Natomas High School offers six (6) CTE pathways.

CTE Pathways & Required Courses

Pathway	Required Courses	
Automotive / Transportation	Automotive Engine Repair	
	Automotive Service Technician	
Digital Media	Digital Photography	
	Digital Photography - Intermediate	
Engineering	Introduction to Engineering Design	
	Principles of Engineering	
Health Professions	Health Sciences Academy	
	Allied Health	
Building and Construction Trades	Construction Technology 1	
	Multi Craft Core Curriculum	
Music Production	Music Production and Recording	
	Music Production and Recording II	

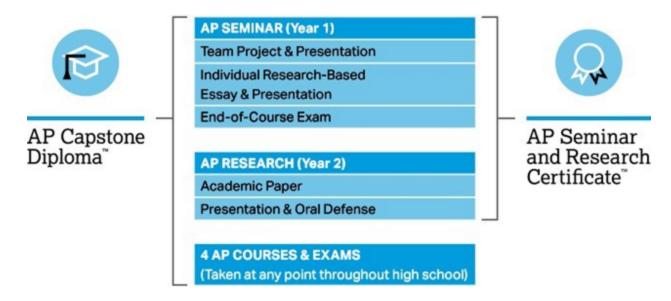
AP Capstone

Natomas High is an AP Capstone School. AP Capstone is a College Board program that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges. It cultivates curious, independent, and collaborative scholars and prepares them to make logical evidence-based decisions.

AP Capstone comprises two AP courses - AP Seminar and AP Research - and is designed to complement and enhance the discipline-specific study in other AP courses.

- 1. AP Seminar, targeted for 10th— or 11th-graders, engages teens in a cross-curricular exploration of academic and real-world topics. Students investigate topics from multiple perspectives; gather and analyze information from various sources; develop evidence-based arguments; collaborate in teams; and communicate using appropriate media. The course involves both a team project and individual research, the latter leading to a 2,000-word essay and 6- to 8-minute oral presentation.
- 2. AP Research, taken after the seminar class, requires students to complete a 4,000- to 5,000-word academic paper and deliver a 15- to 20-minute oral presentation on a research question of their choosing. Students learn to synthesize information; explain their research method; analyze and interpret evidence; develop a cogent argument from evidence-based research; reflect on the implications and limitations of their research; document their inquiry process; and acknowledge and cite sources.

Students typically take AP Seminar in grade 10 or 11, followed by AP Research. Students who earn scores of 3 or higher in AP Seminar and AP Research and on four additional AP Exams of their choosing receive the AP Capstone Diploma. Students who earn scores of 3 or higher in AP Research and AP Seminar but not on four additional AP Exams receive the AP Seminar and Research Certificate.



Seal of Biliteracy

The Natomas Unified School District awards the State Seal of Biliteracy in accordance with the criteria developed by the California Department of Education. The award recognizes graduating seniors who can speak, read, write and comprehend proficiently in English and at least one other language.

Students earning the State Seal of Biliteracy in NUSD receive a medallion to wear at graduation, a certificate attesting to their bilingualism, and are recognized by the Board of Trustees. Students earning the State Seal of Biliteracy also receive a golden insignia from the State of California on their diploma and annotation on their transcripts indicating their receipt of the State Seal of Biliteracy and in which language(s) they have demonstrated proficiency.

For students whose primary language is English, each of these three (3) requirements shall be fulfilled to earn the seal:

- 1. Students must have completed all English-language arts (ELA) requirements for graduation with an overall grade point average (GPA) of 2.0 or above in those classes.
- 2. Students must have passed the California Assessment of Student Performance and Progress (CAASPP) in ELA (administered in 11th grade), or any successor test, administered in 11th grade, at or above the "standard met" achievement level, or at the achievement level determined by the State Superintendent of Public Instruction (SSPI) for any successor test.
- 3. Students must demonstrate proficiency in one or more languages other than English through one of the following methods:
 - a) Pass a foreign language Advanced Placement (AP) exam, including American Sign Language, with a score of three or higher.
 - b) Pass an International Baccalaureate (IB) examination with a score of four or higher.
 - c) Successfully complete a four-year high school course of study in a foreign language and attain an overall grade point average of 3.0 or above in that course of study, and demonstrate oral proficiency in the language comparable to that required to pass an AP or IB examination.
 - d) If no AP examination or off-the-shelf language test exists and the district uses its own language examination, the school district must certify to the SSPI that the test meets the rigor of a four-year high school course of study in that foreign language and, at a minimum, assesses speaking, reading, and writing. If a student seeks to qualify for the SSB through a language that is not characterized by listening, speaking, or reading, or for which there is no written system, the student must pass an assessment on the modalities that characterize communication in that language at the proficient level or higher.
 - e) If a district offers a language examination in a language in which an AP examination or off-the-shelf examination exists, the district language examination must be approved by the SSPI.
 - f) Pass the SAT II foreign language exam with a score of 600 or higher.

If the primary language of a pupil is other than English, the student shall also meet the following academic requirements:

- Attain the level demonstrating English language proficiency on the English Language Proficiency Assessments for California (ELPAC), or any successor English language proficiency assessment, in transitional kindergarten or kindergarten through grade twelve, inclusive.
- 2. Meet the academic requirements 1, 2, and 3 as stated above.

Golden State Seal Merit Diploma

To be eligible to receive the Golden State Seal Merit Diploma upon high school graduation, a student shall complete all requirements for a high school diploma and demonstrate, in accordance with the means adopted by the State Board of Education, mastery of the curriculum in at least six subject areas, four of which shall be mathematics, English language arts, science, and United States history, with the remaining two subject matter areas selected by the student. (Education Code 51451, 51452; 5 CCR 876)

S.O.A.R... It's the Nighthawk Way

As stated in Board Policy 5137, the Board of Trustees desires to enhance student learning by providing an orderly, caring and nurturing educational and social environment in which all students can feel safe and take pride in their school and their achievements. The school environment should be characterized by positive interpersonal relationships among students and between students and staff.

All staff are expected to serve as role models for students by demonstrating positive, professional attitudes and respect toward each student and other staff members. Teachers shall use effective classroom management techniques based on clear expectations for student behavior.

The Board encourages staff to teach students the meaning of equality, human dignity, and mutual respect, and to employ cooperative learning strategies that foster positive interactions in the classroom among students from diverse backgrounds.

Staff shall consistently enforce Board policies and regulations which establish rules for appropriate student conduct, including prohibitions against bullying, cyberbullying, harassment of students, hazing, other violence or threats of violence against students and staff, and drug, alcohol, and tobacco use.

The Superintendent or designee may develop other strategies to enhance students' feelings of connectedness with the schools, such as campus beautification projects, graffiti removal, development of extracurricular activities and after-school programs, pairing of adult mentors with individual students, recognition of student achievement, and encouragement of strong family and community involvement in the schools.

Students shall have opportunities to voice their concerns about school policies and practices and to share responsibility for solving problems that affect their school.

The schools shall promote nonviolent conflict resolution techniques in order to encourage attitudes and behaviors that foster harmonious relations. As part of this effort, students shall be taught the skills necessary to reduce violence, including communication skills, anger management, bias reduction and mediation skills.

Natomas High School implements Positive Behavioral Interventions & Support (PBIS), including various components, such as class meetings, grade-level incentives, reward tickets, raffles, and lessons for behavior expectations. The foundation of the system is the Behavior Expectations Matrix containing actions to help all members of the Nighthawk Family to act with Safety, Optimism, Achievement, and Respect across all areas of the campus and within the community. Positive expectations in the beginning of each semester taught and reviewed as refresher lessons throughout the year. Responses to expected positive behaviors may be rewarded with praise, reward tickets, opportunities to participate in co-curricular activities, and spirit apparel or materials.

NIGHTHAWK BEHAVIOR EXPECTATIONS MATRIX						
Location	SAFETY	OPTIMISM	ACHIEVEMEN	RESPECT		
CLASSROOM	1. Enter & exit quietly and with permission 2. Keep your hands, feet and objects to yourself 3. Use materials appropriately	1. Come prepared to succeed 2. Engage and participate, assume positive intentions 3. Keep an open mindset!	Always do your best Support others in achieving Complete all assignments	1. Be patient and polite 2. Respect others, materials, and property 3. Model positive behavior		
HALLWAY	1. Walk carefully 2. Be aware of personal space 3. Report dangerous situations	Engage with others positively Encourage others to "do the right thing"	2. Use time wisely	1. Use appropriate voice levels and language. 2. Use trash cans 3. Be considerate of others, materials and property.		
LIBRARY	1. Follow directions 2. Be aware of personal space 3. Enter & exit quietly using student door	Use resources to improve Be helpful and positive	Ask for help or offer help Suse time for academic success Complete what you started	2.Handle materials and equipment with care, put away when done 3.Follow directions		
COMMONS	1. Wait your turn in line 2. Keep your hands, feet and objects to yourself 3. Clean up after yourself and others	Assume positive intentions Make nutritious choices Be a good friend	Participate in constructive activities Use your time wisely Make good choices	Follow directions Use appropriate language with both staff and students Be on time		
COMMUNITY	1. Cross streets at crosswalks 2. Follow basic safety rules 3. Be aware and alert for traffic and hazards	3. Be a good friend	Contribute to your community Make a difference	Engage in respectful interactions with community members		
LOCKER ROOMS	Be aware of personal space Store belongings in a locked locker	1. Keep an open mindset	Dress appropriately Participate and engage	2. Use equipment properly		
OFFICES	1. Go to designated location with purpose and permission 2. Use inside voice	1. Have a plan 2. Take care of needs and return to class 3. Process, reflect, and evaluate	Ask for help politely Take responsibility for actions and accept outcomes Implement resources	Use appropriate language Use inside voice Be considerate		

	Use chairs and desks appropriately	(Successful? Why or why not? Next steps?)	effectively	
	Do your business	Report unsanitary	1. Return to class	Clean up after yourself
	and get out	conditions (work orders)	promptly	2. Use appropriate
BATHROOMS	Wash your hands Keep water in the	Keep the bathrooms clean and others will do	2. Flush toilets when you are done	language 3. Respect others privacy
	sink	the same	Use Bathrooms before or after class	
	1. Keep your hands,	1. Show support for	Actively and positively	Be a positive and polite
	feet and objects to	people involved in event	participate in event	role model for other
	yourself	no matter the outcome	(cheers/chants)	students
	2. Stay in your	2. Show your Nighthawk	2. Attend a variety of	2. Take care of our
EVENTS	designated	pride	events	beautiful facilities
	areas/seats	Encourage attendance	3. Have ID at all times	Be aware of start/end
	 Dress appropriately for event 	to events		times, arrange for transportation

Section 3: Student Expectations and Supports

Academic Integrity - BP 5131.9

The Governing Board believes that personal integrity is basic to all solid achievement. Students will reach their full potential only by being honest with themselves and with others. NUSD expects students to respect the educational purpose underlying all school activities. All students need to prove to themselves that they can do successful work as a result of their own efforts. NUSD expects that students will not cheat, lie, or plagiarize. Each school shall provide an environment that encourages honesty. Students must know that their teachers will not ignore or condone cheating and that anyone discovered cheating will be penalized.

No Go List

NHS scholars are expected to maintain a passing gpa of 2.0, cannot accumulate more than 5 tardies/absences/cuts in a week, and cannot be suspended in any given quarter and if they do, they will be placed on the No Go List. If a scholar is on the No Go List, they will not be permitted to attend any school wide activities or sporting events. Students may attend detention after school from 3:40-4:30 to clear (5) tardies/cuts/absences. Please understand that clearing attendance with

Academic Work

Absences and Late Work

According to Board Policy 5121(a), whenever a student misses an assignment due to either an excused or unexcused absence, he/she shall be given full credit for subsequent satisfactory completion of the assignment or assessment.

If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which he/she missed, the teacher may lower the students grade for nonperformance.

Academic Support

If a student is struggling academically, many supports are available, including connecting the student to counseling, recommending the homework center, providing academic tutors, and holding parent/teacher conferences.

Homework - BP 6154

The Governing Board recognizes that meaningful homework assignments can be a valuable extension of student learning time and assist students in developing good study habits. Homework shall be assigned when necessary to support classroom lessons, enable students to complete unfinished assignments, or review and apply academic content for better understanding. Homework assignments shall be reasonable in length and appropriate to the grade level and course. The Board expects that the number, frequency, and degree of difficulty of homework assignments will increase with the grade level and the maturity of students. Teachers shall assign homework only as necessary to fulfill academic goals and reinforce current instruction.

At the beginning of the school year, teachers shall communicate homework expectations to students and their parents/guardians. These communications shall include the manner in which homework relates to achievement of academic standards and course content, the impact of homework assignments on students' grades, any school resources and programs that are available to provide homework support, and ways in which parents/guardians may appropriately assist their children.

Cell Phone Policy

Cell Phones and Electronic Devices Policy

As with any other personal items, students who bring cellphones to school do so at their own risk. The school staff and administration is not responsible for lost or stolen cell phones or other electronic devices.

Oftentimes students use cell phones/electronic devices to send inappropriate images to other students' cell phones, text friends during class times, or send answers to tests or quizzes to their friends during the test or quiz. Cell phones that ring or vibrate disrupt the class. If your child does bring a cell phone/electronic device to school, please advise them to keep it out of

sight (this also avoids temptation from others to take their phone) and power off. During the restricted time devices are not to be visible or heard, not even to check the time, messages from family, or calculator features unless given permission to do so by School Staff for academic or administrative purposes. Headphones, Earbuds, or Bluetooth devices are also not to be connected or worn at this time. Family members should not call or text students during school hours. If there is a need to contact the student, family members are to contact the school if they have an important message for the student. Also, many devices are confiscated from the friends of the original owner of the device. In order to ensure your child has ready access to their phone at the appropriate times, advise them not to allow other students to borrow their phone. Students must adhere to our school policy that cell phone use is prohibited in class. Students will receive disciplinary consequences for inappropriate use of electronic devices in class. Teachers and Staff also reserve the right to confiscate electronic devices after students' failure to comply with classroom policies. Upon confiscation, the student's parent/guardian may be required to meet with administration and receive the confiscated item. Repeated issues with electronic devices will result in further disciplinary action.

Students are only allowed to use cell phones/electronic devices before school, during lunch, and after school, if not attending any school academic or administrative programs such as tutoring and detentions. Music from electronic devices can only be listened to through personal headphones for the individual student to hear only and not to be played to be heard by several people. Students are not to use cell phone/electronic devices during class time and passing periods unless given permission by school staff for academic or administrative purposes. Students are not allowed to be on their devices while walking to or from or waiting in any of the offices for any reason unless given permission by school staff. Students may not charge phones/electronic devices at school unless using the device in class for academic purposes.

NHS Cell Phone (Teacher/Admin Procedures)

If a student is using a cell phone or electronic device, with the exception of at the direction of the teacher for educational purposes, for **any** other reason inside the classroom, the following consequences will be imposed (all violations added to PLP):

Warning for Cell Phone Violation

- Teacher will remind the student violating the policy of the NHS Cell Phone
 Policy, in particular that they are not allowed in class, and advise the student to
 put it away. The teacher will then let the student know if it is out again during
 class, it will be confiscated. ***Note, this is not an announcement at the
 beginning of class for everyone. It is to an individual conversation with the
 individual student at the time of violation***
- Communication home to parent by teacher
- Phone will not be confiscated.
- Teacher will reset this warning each day. Meaning, I can give a warning today. Student has phone out tomorrow, I don't go to violation #1. I need to give a warning again.

 Confiscation only takes place when the phone is out on multiple occasions in the same class period.

Violation #1

- Cell Phone/device will be confiscated from the student by a campus safety specialist or admin and returned to student at the end of the day for the first violation.
- Phone call home to parent by teacher.

Violation #2

- Cell Phone/device will be confiscated from the student by a campus safety specialist or admin and returned to student at the end of the day for the second violation.
- Detention (30 min)
- Phone call home by admin.

Violation #3

- Cell Phone/device will be confiscated from the student by a campus safety specialist or admin.
- Saturday School
- The cell phone/device will be returned to the Parent/Guardian of the student.
 Only those listed on the student's contact list are able to be contacted to pick up the electronic device.

Violation #4+

- Behavior Contract
- Student may be required to turn in his/her electronic device to Administration daily

Parent pick up does not have to be the parent. It can be any adult 21 or over parent/guardian gives permission to pick up on their behalf. Parent/guardian must contact the school and speak to an administrator to inform them of the adult's name they are giving consent to. All confiscated items will be brought to the office by school staff to be logged and locked up for pick up at the end of the school day.

Class Assignments and Changes

Classes are scheduled for students with their success in mind, taking into account graduation and A-G requirements, as well as student interest and need. Schedules may only be changed when there are missassignments or other extenuating circumstances, and requests must be made through the counseling office in the first ten (10) instructional days of each semester.

Several factors will be considered when reviewing a possible course change, and may require a parent meeting to discuss impact. Course changes require approval by an administrator.

Computer and Internet Policy - AR 6163.4

Parents and students should read and understand the provisions of the Natomas Unified School District Student Use of Technology Board Policy 6163.4 and the Administrative Regulation 6163.4, which states that: (1)Students shall use the district's system safely, responsibly and primarily for educational purposes and (2) Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking."

In addition, By using any District Technology or otherwise accessing the District Network, on District Network, on District premises, students understand and agree to abide by the provisions and conditions of this policy as well as with any and all District policies and rules which may relate to usage of District Technology and/or District Network. Students also understand that their use of the Internet and electronic communication via District Technology is strictly limited to educational purposes, that they are not guaranteed any rights to privacy with respect to use of the District Technology, including use of District-Owned Devices and the District Network, and that from time to time the District may monitor the District Network for general security purposes and in order to ensure compliance with Board Policy, Administrative Regulation and this Agreement.

Also, the District makes no warranties of any kind, either express or implied, that the functions or the services provided by or through District Technology will be error-free or without defect. The District will not be responsible for any damage or harm users may suffer, including but not limited to, loss of data, interruptions of service, or exposure to harmful or inappropriate material or people. The District is not responsible for the accuracy or quality of the information obtained through the District Network.

Families can read the entire District Student Use of Technology Board Policy 6163.4 and the Administrative Regulation 6163.4 by visiting our district website at: http://natomasunified.org/board-of-trustees/board-policies-and-administrative-regulations.

Dress Code

Natomas High School has established a dress code to create and maintain a positive learning environment. To this end, dress or clothing that does not fit the professional and academic culture of school are not permitted. The specifics of the dress code regulations are as follows, and violation of the dress code may result in disciplinary action.

Prohibited Clothing/Accessories

- Clothing/accessories with pictures or messages that promote or symbolize the use of drugs, alcoholic beverages, or tobacco
- Clothing/accessories with messages that are sexually suggestive or promote violence

 Clothing/accessories considered by school officials or law enforcement to denote group intimidation, gang affiliation, cult affiliation, satanic reference, or any profane or racially offensive items

Specific Clothing Restrictions

- Shoes must be worn at all times.
- House slippers may not be worn. Sandals must have heel straps.
- Thongs or backless sandals are not acceptable (AR 5132a)
- Pajamas may not be worn unless specified on a spirit day.
- Clothes shall be sufficient to conceal undergarments at all times (AR 5132a)
- See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, bare midriffs are prohibited (AR 5132a)
- Skirts or shorts shorter than mid-thigh are prohibited (AR 5132a)
- Holes in pants/jeans must not reveal skin higher than mid-thigh
- Sagging of pants/shorts is not permitted.
- Head Gear (Hats, Beanies, Etc.)
- Students must adhere to school, individual teachers, and classroom policies regarding the wearing of hats, beanies, and hoodies while inside the classroom, gym, library, and/or administrative offices (unless a student is wearing religious garb or have a documented medical condition).

Students in violation of dress code will be released to attend class or campus functions once clothes have been changed into proper attire.

Field Trips

Experiences beyond the classroom provide strong opportunities for learning. Students who are SOARing in success on campus regarding attendance, citizenship, and academics may have greater opportunities to participate in non-academic field trips (a non-academic field trip is a field trip that is not connected to a student's grade). Students wishing to attend school-sponsored field trips or out of class experiences will need permission from their parents/guardians and must work with their teachers to ensure that all missed classwork is completed. Students must complete the Field Trip Permission form for the Field Trip prior to the due date to be eligible to attend. Information for parent volunteers may be found at:

https://natomasunified.org/departments/human-resources/volunteers/

Lost and Found

Items that are found are taken to the front office. If your child is missing an item, they may ask at the secretary's desk for assistance. Reminder, the school is not responsible for lost or stolen electronic devices.

Student Supports and Resources (Differentiated Layers of Support)

Natomas High School uses a systematic approach to support learning, which meets the varied needs of all students.

	Academic Supports	Social-Emotional / Behavioral Supports	Attendance Supports
Tier 1	-First, best instruction in classrooms -Access to rigorous curriculum / PreAP / AP/ CTE / World Language courses -Differentiated instruction -Homework Center -College and Career Center access and planning -Individual student meetings with counselor	-Teaching and utilizing systems of positive behavior, interventions and support -Positive learning environment -SOARing meetings -Encouraging connection and belonging through co- and extracurricular groups on campus -Recognition and celebration of student successes -Link Crew (9th graders) -Personal contact home -Individual student meetings with counselor	-Soaring in attendance expectations -Regular student activities, presentations and events -Student and family engagement through celebrations, events and parent groups -Individual student meetings with counselor -Positive attendance recognitions
Tier 2	-Peer Tutoring -Programs such as: ETS, IYT, UCAN, EAOP -Homework Center -Differentiated instruction -Student Success Plans and Student Support Teams	-Behavioral Interventions -Conferences with administrators and counselors -Check in-check out systems -Student Success Plans and Student Support Teams -Social-emotional referral system	- Personal contacts home -Student Success Plans and Student Support Teams -Automated phone calls -Student Attendance Review Team- Interventions and support
Tier 3	-APEX credit recovery -Individualized Education Plans -English Language Development classes and support	-Regular counseling sessions -School psychologist interventions	-Home visits with a student support team -Student Attendance Review Board and legal interventions

Safe and Welcoming Learning Environment

Each member of the Nighthawk Family plays a vital role in creating a positive, safe, and welcoming

learning environment on campus. Acting with Safety, Optimism, Achievement, and Respect, the Nighthawk Way is to connect with each student with a sense of belonging and support on campus,

to graduate to choose the future, and to SOAR into it with success!

School Safety Preparedness

The safety of our students is of critical importance at Natomas High School. All faculty and staff are trained with the district's "Emergency Management Plan,". Per Education Code 32280 -32289.5, Natomas High School Comprehensive School Safety Plan is reviewed and updated March 1 annually. In addition, in alignment with required safety drills the following are practiced throughout the school year, following .

- Lockdown: A response to a situation that presents an immediate and ongoing danger to
 the safety of students, faculty, staff, and visitors by a person using firearms or other
 types of weapons or engaging in behaviors deemed to pose a threat to the safety of the
 school.
- **Earthquake**/ **Drop-Cover-Hold Drill**: A standard response to earthquakes. Drop where you are onto your hands and knees. Cover your head and neck with one arm and hand. Hold on to the shelter, and to head and neck until shaking stops.
- **Evacuation:** The immediate and urgent movement of students, faculty, staff, and visitors away from a threat or actual occurrence of a hazard due to fire, explosion, violent incidents, or other threats to immediate or local surroundings.
- **Shelter-in-place:** An action for all students, staff, and visitors to take shelter in a safe location indoors until there is an "all clear" release or direction to evacuate due to chemical, radiological, or environmental threat, active aggressor/shooter, severe weather, or other threat.
- Other School-Wide Emergencies: Comprehensive school plans allows for multiple response options depending on the nature of the emergency; based on situational awareness, staff may determine the best option or response such as lockdown, evacuate/escape, drop-cover-hold, or other.

In addition, as part of the Comprehensive School Safety Plan the district has a Reunification Process for Families. Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. This process is called a Reunification and may be necessary due to weather, a power outage, hazmat or if a crisis occurs at the school. The Standard Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved. Because a reunification is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

- **Notification:** Parents may be notified in a number of ways. The school or district may use its broadcast phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student may look something like this: "The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."
- Parent/Guardian Expectations If a parent or guardian is notified that a reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.

How It Works - For students, the school asks that students be orderly and quiet while
waiting. Students may be asked to text a message to their parents or guardians.
Students are also asked not to send other text messages either in or out of the school or
reunification area. Keeping the cellular network usage at a minimum may be important
during a reunification

<u>NUSD Outdoor Environmental Guidelines</u> provides direction to staff regarding the ozone pollution forecast and wildfire smoke advisories in the Sacramento region during the warmer months and fire season to ensure students and staff are being safe when partaking in outdoor activities, which may include changes to the school bell schedule and location of activities. Communication will be provided to families regarding alternative plans to the school day due to extreme outdoor environments.

Student Athletic/Activity Eligibility

The first priority of student athletes shall be a commitment to their education and academic achievement. Eligibility requirements for participation in the district's interscholastic athletic program, including requirements pertaining to academic achievement, shall be the same as those set by the district for participation in extracurricular and co-curricular activities. In addition, the administration shall ensure that students participating in interscholastic athletics governed by the California Interscholastic Federation (CIF) satisfy CIF eligibility requirements (BP 6145.2).

Student participation in athletics requires students to:

- 1. Be in good social standing regarding referrals, detentions, Saturday School and suspensions.
- 2. Have good attendance.
- 3. Have good behavior.
- 4. Must not be on the No Activities/No Go List. Students must be cleared off the list before participating in any events or practices.
- 5. Have a fully completed athletic packet.
- 6. Have approval from Natomas High School Principal or Designee

Students shall not be charged a fee to participate in an athletic program, including, but not limited to, a fee to cover the cost of uniforms, locks, lockers, or athletic equipment (BP 6145.2).

Students shall have medical clearance before participating in the interscholastic athletic program (BP6145.2). Whenever an injury is suffered, administration or a designee will notify the student's parent/guardian of the time, date, and extent of any injury suffered by the student and any actions taken to treat the student.

Freshmen will begin the year academically and behaviorally eligible, and simply have the responsibility of maintaining eligibility.

All other students' eligibility will be based on grades from the previous semester. Eligibility lists will be determined at the end of each quarter. For students not making athletic eligibility, there will be an appeal process consisting of a panel of staff members. The panel's decision will be

final. Students are allowed one appeal as a freshman or sophomore and an additional appeal during their junior and senior years.

Student Council

Student Council is the primary force of ASB. The Student Council has been organized to establish democratic procedures governing student activities and to develop a sense of responsibility, self-discipline, leadership, cooperation, scholarship, and school spirit. Its aim is to promote harmonious relationships throughout the school by means of organized activities and projects. All activities of the Student Council are under the supervision of the ASB Advisor. Student Council consists of the ASB President, ABS Vice President, ASB Secretary, ASB Treasurer, ASB Commissioners, and Class Presidents and Class Vice Presidents.

Student Recognition

S.O.A.R. Awards

Throughout the school year, students are recognized through SOARing awards, which recognize students who are soaring in Safety, Optimism, Achievement and Respect.

Top Hawk Honor Roll

Top Hawk Honor Roll is recognized following each academic grading period in the following Categories:

Platinum: Summa Cum Laude	4.0 and above weighted GPA
Silver: Magna Cum Laude	3.5 - 3.99 weighted GPA
Burgundy: Cum Laude	3.0 - 3.49 weighted GPA

Textbooks - BP 6161.2

The Board of Trustees recognizes that instructional materials are an expensive resource and that each student is entitled to sufficient instructional materials in accordance with law. The Superintendent or designee may establish procedures in accordance with law to protect instructional material from damage or loss. Instructional materials provided for use by students remain the property of the district. Students are responsible for returning borrowed materials in good condition, with no more wear and tear than usually results from normal use.

When materials are lost or so damaged that they are no longer usable, the student shall be immediately issued a replacement material. However, students or parents/guardians shall be responsible for reparation equal to the current replacement cost of the materials. When materials are damaged but still usable, the Superintendent or designee shall determine an appropriate charge.

If it can be demonstrated to the Superintendent or designee's satisfaction that the student has taken all reasonable precautions to safeguard instructional materials issued to him/her, the

Superintendent or designee may excuse the student or parent/guardian from payment of reparation.

If reparation is not excused and not paid by the student or parent/guardian, the district may withhold the student's grades, diploma and transcripts in accordance with law, Board policy, and administrative regulation.

Section 4: Student Safety and Behavior Policies/Procedures

Progressive Student Discipline

Maintaining a safe and orderly campus is a necessary component to student learning. There are occasions when students break school rules and behavior expectations. These types of behaviors will be addressed with the following progressive steps and interventions. Serious infractions may result in an advanced progression through steps based upon severity and previous behaviors.

BEHAVIOR MANA	GEMENT- MISBER	HAVIOR LEVELS
LEVEL 1 MISBEHAVIORS Can be adequately redirected at the time and in the setting in which they occur and which do not require formal observation or admin intervention.	LEVEL 2 MISBEHAVIORS Continue to be corrected at the time and the setting in which they occur. Notification to other staff members that a pattern is developing or to request support; documentation is required.	LEVEL 3 MISBEHAVIORS Serious misbehaviors that require immediate administrative involvement and formal documentation is required.
Examples - Blurting/calling out - Touching (non-sexual) - Making noises - Not following directions - Name calling - Excessive talking - Profanity (accidental) - Throwing objects (no harm intended) - Out of seat/Inattention - Tardies - Walking/Climbing on furniture - Eating food - Work not complete - Misuse of equipment - Inappropriate use of cell phone - Dress code violation	Examples - Stealing (minor/one-time) - Targeting/Threatening others - Profanity to other students - Non ASB-approved fundraising/items - Refusal to do work - Talking back to adults - Damaging property - Playing in the hallways/restroom - Habitual misuse of equipment - Inappropriate play - Possession of dangerous or inappropriate objects - Not following directions (insubordination) - Habitual lying - Tripping/Pushing	48900 Ed. Codes (A) Injury to person (B) Weapon or dangerous object (possession or brandishing (C) Possession of intoxicating or controlled substance (D) Distribution of intoxicating controlled substance (E) Robbery or extortion (F) Damage to property - severity of incident or habitual (G) Stolen property - severity of incident or habitual (H) Tobacco (I) Obscene act or profanity - severity of event, directed at an adult or habitual (J) Drug paraphernalia

- Running in the hallways	- Throwing objects or food (made	(K) Defiance or disruption - after
,	contact, no injuries)	several, varied redirects
	- Bullying behaviors	(L) Receiving stolen property
	(early-stage/not severe)	(M) Simulated weapon
	,	(N) Sexual assault or battery
		(O) Harassed a witness
		(P) Distribution of Soma
		(Q) Hazing - actual or attempted
		(R) Engaged in bullying
		(T) Aid or abet an injury to a
		person
		(Z) Willful violence
		(.2) Sexual harassment
		(.3) Hate violence
		(.4) Non-sexual
		harassment (.7) Terroristic acts

UPDATED: Ianuary 25, 2018 BEHAVIOR MANAGEMENT FLOW CHART **Guiding Beliefs:** Possible Interventions: Students are best served in the classroom, receiving instruction. Student Conference Student-Teacher relationships are important and affect the quality of student learning. Parent Contact Behavior expectations must be explicitly taught, retaught, and enforced. Restorative Practice Consistency builds a safe, predictable environment that allows students to thrive. **Buddy Class INTERVENTION 1** INTERVENTION 2 RETEACH INTERVENTION 3 1. Identify misbehavior 3. Reteach Reteach 7. Reteach 4. Tier 1 Support(s) 8. Tier 1 Support(s) 2. Review expectation 6. Tier 1 Support(s) should be different different than than previous previous 9. Parent Contact intervention RETEACH **INTERVENTION 2** INTERVENTION 1 INTERVENTION 3 Level 2 Identify misbehavior 3. Reteach 6. Reteach 9. Reteach 4. Tier 1/2 Support(s) 7. Tier 1/2 Support(s) 2. Review expectation 10.Documentation & Parent Contact Documentation different than Parent Contact previous 8. Documentation & REFERRAL TO OFFICE Parent Contact RELOCATE DOCUMENT RE-ENTRY/RETEACH **FOLLOW UP** Upon student's 1. Contact office for 2. Provide an incident 4. Continue to build a return to class, check assistance in report to admin as connection, review in with student, review relocating student soon as possible expectations, and expectations. (REFERRAL TO celebrate successes. OFFICE)

Natomas High School Student Expectations & Rules

Aerosol Sprays/Perfumes

Students are not allowed to possess any aerosol spray/perfume containers on campus or at school sponsored events.

Hair sprays, computer duster sprays, deodorant sprays are potential inhalants, which
can and have been used by students to affect the central nervous system as a stimulant,
depressant or hallucinogen. Various inhalants produce different effects. The possession

- of these products, for this purpose, or the use of these products in that manner is in violation of State Penal Code sec. 381.
- The propellants in aerosol containers cause the mist to project into a room and linger long enough to set off the smoke detectors. Students have been doing this at great expense to the educational process and local fire protection agencies. Deodorants, hair fixative, etc. can be obtained in other forms: pump, roll on, etc. which are not aerosols and do not propel the contents in a fashion as described above.

Baked Goods

Baked goods, such as cakes, cupcakes, brownies, etc. are <u>NOT</u> allowed on campus and will be confiscated. Baked goods, for the use of celebrations, must be approved by administration and provided directly to the class by the teacher.

Bullying - BP 5131.2

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying.

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, students can report threats or incidents confidentially and anonymously by go to NUSD Report Bullying Webpage at https://natomasunified.org/bully-prevention/

Controlled/Illegal/Imitation Substances (Possession/Use/Intent to Sell)

Possession of Controlled/Illegal/Imitation Substance with Intent To Sell

Students who arrange the sale/distribution of alcohol or drugs will receive a five (5) day out of school suspension and shall be recommended for expulsion (Education Code 48915).

Possession/Use of Controlled/Illegal/Imitation Substance

Students in possession and/or under the influence of drugs or alcohol will be subject to the following actions:

- The drug(s)/alcohol will be confiscated.
- Students will be removed from class or school activity.
- Parents/guardians will be asked to come to the school.
- Law enforcement officials will be contacted and facts reported.
- Home suspension and possible recommendation for expulsion.

Possession/Use of Tobacco Products

The term "tobacco products" includes, but is not limited to, cigarettes, cigars, pipes, chewing tobacco, electronic cigarettes, smokeless tobacco, "Swishers" and snuff. Possession and/or use of tobacco products by students are prohibited by State Law (Education Code 48900) and a violation of Natomas Unified School District policy. Students in possession and/or use of tobacco products can be subject to disciplinary actions, including, but not limited to suspension.

Harassment

The Board of Trustees is committed to maintaining an educational environment that is free from harassment.

Sexual Harassment- BP 5145.7

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint, testifies about, or otherwise participates in district complaint processes. The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact his/her teacher, the principal, or any other available school employee.

Types of conduct which are prohibited in the district and may constitute sexual harassment include, but are not limited to:

- 1. Unwelcome leering, sexual flirtations or propositions
- 2. Sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
- 3. Graphic verbal comments about an individual's body, or overly personal conversation.
- 4. Sexual jokes, notes, stories, drawings, pictures or gestures.
- 5. Spreading sexual rumors.
- 6. Teasing or sexual remarks about students enrolled in a predominantly single-gender class
- 7. Massaging, grabbing, fondling, stroking or brushing the body.
- 8. Touching an individual's body or clothes in a sexual way.
- 9. Purposefully cornering or blocking normal movements.
- 10. Displaying sexually suggestive objects.

Nondiscrimination- BP 5145.3

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying targeted at any student by anyone based on the student's actual race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Language Policy

Appropriate language for a professional educational environment should be used at all times while on campus. Use of vulgar or profane language is a violation of Educational Code 48900(i) and is a suspendable offense.

Mutual Combat (Fighting)

Mutual combat—students striking, pushing, or shoving each other—will not be tolerated. Under the Education Code and Penal Code, once a student decides to strike another student even if the other student started it or struck first it is considered Mutual Combat and not Self-Defense.

Self-Defense

A student who engages in self-defense is one who has tried <u>EVERYTHING</u> in his/her power to remove himself/herself from a situation that may result in physical blows. This includes <u>refusing to engage</u> in verbal threats or confrontations, walking away from the situation, seeking assistance from school personnel, and not striking back due to being hit by another person (grabbing, holding, or restraining one to prevent them from striking is self-defense). Students who are intimidated or harassed by another student should report the problem to a teacher or administrator. Teachers must report these incidents to an administrator immediately.

Consequences for Mutual Combat (Fighting)

Students who engage in mutual combat (fighting) may be immediately suspended from school in accordance with California Education Code and Board Policy. Students who engage in mutual combat may be required to participate in restorative activities, such as mediation, detention, No Contact Contracts, and/or Project Save. Mutual combat may be reported to the Sacramento Police Department because these acts constitute a violation of California Penal Code. Students who engage in mutual combat multiple times in one school year may be recommended for expulsion as a continuing danger where other forms of intervention have not been successful.

Instigating Mutual Combat (Fighting)

Students who instigate fights but are not actively involved (that is, students who carry rumors, put others up to fighting, carry information back and forth between other individuals who subsequently fight, watch or run to a fight, record and/or encourage a fight) submit themselves to the same penalties as those who are involved in the fight. Students who encourage Mutual Combat (fighting) by gathering around, recording, joining in the fight, yelling encouragement, and/or hindering and disregarding school officials, can be subject to disciplinary actions, including, but not limited to suspension.

Prohibited Items

Items that are not allowed on the campus or school sanctioned events include, but are not limited to:

- Aerosol Sprays
- Dangerous Objects such as knives, explosives, firearms, imitation firearms, pellet guns, airsoft guns, brass knuckles, or any other item considered a weapon.
- Gambling Devices
- Lighters
- Laser devices (Penal Code 417.27)

- Tobacco and Tobacco Products
- Vaping Devices & Products
- Controlled/Illegal/Imitation substances
- Alcohol
- Items related to violence, gangs, or deemed discriminatory or offensive
- External Speakers
- Items that make loud or excessive noise (air horns)
- Items of no reasonable use to the student at school
 - o Firecrackers
 - o Stink bombs
 - o Screwdrivers
 - o Water guns
 - o Water balloons

Public Displays of Affection (PDA)

Natomas High School is focused upon creating a positive learning environment. Behavior expectations should mirror business-professional standards, and inappropriate displays of public affection are to be avoided.

School Property

Students are expected to take care of school property, including books, paper, supplies and other necessary materials used to enhance learning. Students must pay for damaged or lost items.

Parents/guardians have a responsibility to the community for damages caused by their children to school property during or after school. The California Education Code 48909 states that any student who willfully cuts, defaces or otherwise injures in any way property belonging to the school district is liable may be subject to disciplinary actions, including, but not limited to suspension or expulsion. Parents or guardians shall be liable for all damages so caused by the student. The parent or guardian of a student shall be liable to a school district for all property belonging to the school district loaned to the student and not returned on demand.

School Responsibility for Students To and From School

According to the California Education Code 44808, no school district, city or county board of education, county superintendent of schools, or any officer or employee of such district or board shall be responsible or in any way liable for the conduct or safety of any student of the public schools at any time when such student is not on school property, unless such district, board or person has undertaken to provide transportation for such student to and from the school premises or in a school-sponsored activity.

Selling/Buying Personal Property

Students may not arrange the buying and selling of any personal property, including food, on a school campus. Students found doing this will be subject to appropriate consequences and the items and money involved being confiscated by administration and returned to parents once determined the items involved are not illegal or stolen.

Student Photo Identification Cards

All Natomas High School students are issued a digita I.D. card. at the beginning of each school year to identify a student as currently enrolled and monitor No-Go-List status. Students must download the Menga app to access their digital I.D. card. Students should have their digital I.D. cards at all times to be used for food services, library check-outs, and entrance into after school activities and sporting events.

Student Search and Seizure - BP 5145.12

The Board of Trustees is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items.

School officials may search individual students, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices. Please note reasonable suspicion is not the same as Law Enforcements probable cause.

Use of Contraband Detection Dogs

In an effort to keep the schools free of dangerous contraband, the district may use specially trained nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy

Consequences of Inappropriate Behavior

Suspension - BP 5144.1

Student discipline, suspension, or recommendation for expulsion from school shall be determined by the site principal, the superintendent, or a designee if the student has violated the Education Code..

A student may be disciplined, suspended, or expelled for acts that occur as cited by Education Code 48900(s):

- While on school grounds
- While going to or coming from school
- During the lunch period, whether on or off the school campus
- During, going to, or coming from a school-sponsored activity

Class Suspension

A teacher may suspend a student from class, for any of the acts violations of Education Code section 48900. The class suspension can be issued for the day of the suspension and the day following. The teacher shall immediately report the suspension to the principal of the school and send the student to the principal or the designee of the principal for appropriate action. If that action requires the continued presence of the pupil at the school site, the pupil shall be under appropriate supervision. As soon as possible, the teacher shall contact the parent or guardian of the student to conference regarding the suspension. The student shall not be returned to the class from which he or she was suspended, during the period of the suspension, without the concurrence of the teacher of the class and the principal (Ed Code 48910).

In-School Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the school site administration may establish a supervised suspension classroom program which meets the requirements of law (Ed Code 48900.5).

Home Suspension

Suspension may be imposed upon a first offense if the Superintendent, principal or designee determines the student violated California Education Code section 48900 or if the student's presence causes a danger to persons or property or threatens to disrupt the instructional process

State law allows for the suspension of a student if a student violates California Education Codes pertaining to student conduct, where such conduct or acts relate to school activities or attendance, such as, but not limited to when such acts or conduct take place while on school grounds, going to or from school, during lunch period (on or off campus), or during, or while going to or from, a school sponsored activity.

When a home suspension is warranted, the student is not allowed to be on or about any campus of the Natomas Unified School district. This includes attending any school sponsored events. The suspension may be from one to five days in length.

Required Due Process to Suspend

- Informal conference between student and administrator or designee
 - Ask to hear students version of facts
 - Ask for a written statement from the student
 - Not required to include parents
- Explain the proposed suspension recommendation and evidence against them, including "other means of correction"
- School must make reasonable efforts to notify family
- Provide family with a copy of the suspension notification

After Suspension Re-Entry Meeting

The student will be required (and family if appropriate) to attend a meeting with an administrator in order to discuss the student's successful reentry to school, possible interventions and support, and discuss consequences for further behavior issues.

Expulsion - BP 5144.1

If a student has violated the Education Code related to behavior, the school may recommend to expel that student from the school as well as the Natomas Unified School District for a period up to one calendar year. This recommendation is made to the NUSD Governing Board. Violations of California Education Code section 48915 mandates administration to recommend expulsion for serious behavior infractions. **Expulsion is the removal of a student from all schools in the Natomas Unified School District for violations of the California Education Code as ordered by the Board of Trustees**. An expulsion is for a defined period, but an application for reentry must be considered within a specified period. State law provides for full due process and rights to appeal any order of expulsion.

Violations of E.C. 48915(c)

Natomas Unified School District has long maintained a strong position against offenses committed by students that involve the possession of weapons, acts of violence, or the sale or distribution of controlled substances. Violations Education Code 48915(c) mandates that the Board of Trustees shall expel students for:

- Possessing, selling, or furnishing a firearm
- Brandishing a knife at another person
- Unlawfully selling a controlled substance
- Committing or attempting to commit a sexual assault/sexual battery
- Possession of an explosive

Violations of E.C. 48915(a)(1)

Unless the Principal or Superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, Education Code 48915(a)(1) mandates immediate recommendation of expulsion if any of the following violations occur:

- Causing serious physical injury to another person except in self-defense
- Possession of any knife or other dangerous object of no reasonable use to the student
- Unlawful Possession of any controlled substance
- Robbery or extortion
- Assault or battery upon any school employee

NUSD Discipline Matrix

This Discipline Matrix describes the range of consequences for violating California Education Codes pertaining to student conduct. The range of consequences include, interventions, suspension (other other means of correction if applicable), expulsions, and/or arrest by law enforcement.

	Intervention	SUSPENSION (OR ALTERNATIVE)	EXPULSION	ARREST
I. ACTS OF VIOLENCE (E.C. 48900(a1)(a2)(q), 48915(a)(1)(A), (a)(1)(E)) • Hazing resulting in injury • Threatening to cause harm 1. To a student 2. To school personnel • Fighting mutual combat • Aids or Abets • Inflict or attempts to inflict physical injury to another • Use of force or violence (battery/attack) 1. Upon a student 2. Upon school personnel	X X X	X X X X X	X X X X X	X X X X
II. WEAPONS AND DANGEROUS OBJECTS (E.C. 48900(b), 48915(a)(1)(B), 48915(c1)(c2)(c5)) • Possession, sale, or furnishing of weapons (knife, gun, sharp objects, club, look-alike weapons, or an object that could inflict injury). A look-alike weapon, if used in a threatening manner, is considered a weapon. • Explosivesuse or possession.		x x	×	x x
III. DRUGS AND ALCOHOL (E.C. 48900(c)(p), 48915(a)(1)(C), 48915 (c3)) • Possession, use, sale or otherwise furnishing, or being under the influence of alcohol or drugs. Sale of drugs or alcohol will result in expulsion.		Х	х	х
IV. SALE OF "LOOK-ALIKE" DRUGS AND ALCOHOL (E.C. 48900(d)) Offering, arranging, or negotiating to sell prescription drug soma, or furnish drugs or alcohol, and then substituting a look-alike substance intended to represent illegal drugs or alcohol.		Х	x	х
V. ROBBERY OR EXTORTION (E.C. 48900(e), 48915(a)(1)(D))		Х	Х	Х

(EXAMPLES OF ALTERNATIVES TO SUSPENSION (ED. CODE 48900V) ARE: COMMUNITY SERVICE, COUNSELING TREATMENT PROGRAMS, RESTORATIVE JUSTICE AND ALTERNATIVE PLACEMENTS)

COUNSELING TREATMENT PROGRAMS, RESTORATIVE JUST	TOL AND ALI		I	
	Intervention	SUSPENSION (OR ALTERNATIVE)	EXPULSIO N	ARRES T
VI. DAMAGE TO PROPERTY (E.C. 48900(f))		x	×	x
 Cause, or attempt to cause, damage to school or private property Arson 		Х	Х	Х
VII. THEFT OR STEALING (E.C. 48900(g)) ■ Stealing or attempting to steal school or private property		×	X	X
VIII. TOBACCO (E.C. 48900(h)) • Possession of tobacco or nicotine products • Use of tobacco	×	X X		
 Students' possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products is prohibited (BP 5131.62(a))(Discipline under 48900(k)) 	Х	X		
IX. PROFANITY, OBSCENE ACTS, DEMEANING RACIAL STATEMENTS, VULGARITY (E.C. 48900(i)) Directed at peers Directed at school personnel	×	X X	X X	X X
X. DRUG PARAPHERNALIA (E.C. 48900(j)) Possession Offer, arrange, or negotiate to sell		X X	X X	X X
XI. WILLFUL DEFIANCE (E.C. 48900 (k)) Failure to follow school rules Failure to follow directives or	××	X X		
instruction of staff or teachers • Failure to follow conduct code for school bus passengers *Students enrolled in kindergarten or any of grades 1 to 8, shall not be suspended solely (independently) for any of the acts listed under 48900k	X	х		
XII. POSSESSION OF STOLEN PROPERTY (E.C. 48900(I))	х	Х	Х	Х
XIII. POSSESSION OF IMITATION FIREARM (E.C. 48900(m))		Х	х	

 Replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. 			
XIV. SEXUAL ASSAULT OR BATTERY (E.C. 48900(n))	х	Х	×

	Intervention	SUSPENSION (OR ALTERNATIVE)	EXPULSIO N	ARRES T
XV. HARASSMENT, THREATS, OR INTIMIDATION OF A WITNESS (E.C. 48900(o)) Related to disciplinary proceedings.	x	Х	х	×
XVI. BULLYING (E.C. 48900(r)) • Any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act • Cyberbullying including posts on Social Networks • Creating a burn page • Creating a credible impersonation of another	X X X	X X X	X X X	
XVII. SEXUAL HARASSMENT (E.C. 212.5 & 48900.2; A.R. 5145.7) • Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature. (Applies to grades 4-12.) • Note: Harassment of any type is not tolerated. Students in grades K-3 will be dealt with appropriately in cases of harassment.	X	X	X	X
XVIII. ACTS OF HATE VIOLENCE (E.C. 48900.3) • Students in grades 4-12 may be suspended or recommended for expulsion for causing, threatening or attempting to cause, or participating in an act of hate violence, defined as willfully interfering with or threatening another person's personal or property rights because of race, ethnicity, national origin, religion, disability, or sexual orientation. Speech that threatens violence, when the per-petrator has the apparent ability to carry out the threat, may be considered an act of violence.	X	X	X	Х
XIX. OTHER HARASSMENT (E.C. 48900.4) Students in grades 4-12 may be suspended or recommended for expulsion for intentionally engaging in harassment, threats, or intimidation against a student or group of students when the harassment is severe and pervasive and disrupts classes or creates disorder or an intimidating or hostile educational environment.		Х	X	Х

 XX. TERRORIST THREATS (E.C. 48900.7) Against School officials, school property, or both. "Terrorist Threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person or property. 	х	х	×
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Section 5: Student and Family Acknowledgement Form



NHS Student and Family Handbook Received Acknowledgement Form

This document is available on our school website at www.natomasunified.org/nhs and we will always have additional copies in the front office as well. To save printing costs, we will not be printing the document for every student, but we ask that you sign and return this "Natomas High School Student and Family Handbook Received Acknowledgement Form" after your family has had a chance to review and discuss the information. Students will be held accountable for the expectations outlined in this handbook, therefore teachers will also review the handbook during the first 3 days of school and again in January 2025. However, to ensure clear communication, it is important that the family also review the handbook with your student.

My student and I have reviewed the 2024-2025 Natomas High School Student and Family Handbook, and we understand and agree to follow the Policies and Procedures established by the school.

Student Name (Print) Grade:		
Student's Signature Date		
Parent/Guardian Name (Print) Relationship:		
Parent Signature Date		